

MSBBCS Annual Security Report

MAPLE SPRINGS BAPTIST BIBLE COLLEGE AND SEMINARY

Security Policy Statement

October 1, 2017

The following lists the procedures for students and others reporting criminal allegations or other applicable emergencies occurring on the MSBBCS campus:

1. Maple Springs Baptist Bible College and Seminary (MSBBCS) is a small non-residential institution that does not have a security office or police force on campus as a part of its staffing. Police security on campus is provided by the services of a Prince George's County, Maryland police officer, who is present on campus during hours when students are present.
2. MSBBCS' campus is composed of two facilities, the Administration Building and the Education Building. The Administration Building is locked and requires staffed permission to access the building. The Education Building is locked except when classes are in session. During class hours, the site is under observance of the faculty members and the Library Assistant.
3. The campus is illuminated with automatic lighting during hours of darkness. In addition, when there is no one at either site, an access gate is locked to avoid unauthorized vehicular access to the property.
4. At the beginning of each semester, during orientation, the faculty, staff and students are apprised that the Prince George's County Police officer is assigned to the campus during class hours. All individuals are reminded to guard their personal property by locking their cars and to be aware of their surroundings. Individuals also are informed that the Student Handbook forbids the use, possession or sale of alcohol and illegal drugs.
5. The Vice President of Academic Affairs in coordination with the Director of Student Affairs is responsible for administering procedures to protect the rights students, faculty and staff related to any allegations of sexual harassment and needs to address drug and alcohol abuse or other incidents occurring on campus. Confidentiality and assignment of applicable investigative procedures and hearing procedures are instituted in accordance with applicable laws and procedures protecting the rights of the alleged victims. Rights of the accused also are protected in accordance with applicable procedures.

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6. Alleged victims of or witnesses to criminal offenses occurring on campus shall do the following:

A. Report the incident to the police officer assigned to the MSBBCS campus, and/or

B. Report the incident to a faculty, staff or administrative person who shall contact the Prince George's County Police Department.

The Vice President of Academic Affairs and the Director of Student Services shall make a joint incident report and initiate an administrative investigation. Based on the results of the investigation appropriate action for any student, faculty or staff is determined. Under this procedure, the identities of the victims or the witnesses who reports such crime or incident will be held in confidence by the institution.

7. Where appropriate, MSBBCS shall disseminate appropriate information to staff, faculty and students informing them of incident(s) that they should be aware of and informing them of the measures that are undertaken by the institution to further protect their security.

8. When necessary, individuals requiring counseling involving applicable complaint procedures or about the rights and responsibilities of the complainant and/or the accused shall be selected from among faculty or staff not involved in the alleged incident and who does not possess a conflict of interest related to anyone involved in the alleged incident. Adequate training and orientation shall be conducted by the Institution.

Students, faculty and staff requiring Institutional Counseling provided by a licensed professional shall be referred to providers outside the institution. MSBBCS is not staffed to provide professional mental and/or psychological counseling services within the Institution. However, every effort will be used to ensure that an individual needing services such as drug and alcohol abuse, is referred to outside sources within the community to assist the need.

In addition, the Institution will provide general information about crime prevention during general orientation.

9. MSBBCS does not have any non-campus or off-campus student organizations.

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10. To the extent that it is in compliance with all legal requirements and has the consent of the alleged victim, the institution will, upon written request, disclose to the alleged victim (or next of kin) of a crime of violence or a non-forcible sex offense, the appropriate disposition following the appropriate investigation of such crime or offense.
11. When an incident constitutes an emergency or life-threatening situation, individuals shall notify the Administrator on duty and evacuate the building.
12. Dating violence and domestic violence along with stalking and sexual assault are criminal acts and such acts will subject perpetrators to disciplinary actions by the Institution and prosecution to law enforcement agencies. Anyone involved in or witnessing such acts shall report the incident to the Institution's administration.
13. The Institution will promote awareness to educate its community about preventing dating violence, domestic violence, sexual assault and stalking. This will include reaching out to organizations, including law enforcement that assist victims. In addition, awareness may include how victims may know what legal rights and options they may possess.
14. In the Case of Alleged Dating Violence, Domestic Violence, Sexual Assault or Stalking the Institution shall protect the identity of the victim regarding public disclosure of sensitive or personal information.
15. MSBBCS will support each of the provisions indicated above with procedures to support and inform the full implementation of each provision.
16. Due to the requirement of the Department of Education, MSBBCS provides the attached security incident data for the past three years, the attached chart providing the required data applicable to MSBBCS, shows zero incidents in all categories.

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GEOGRAPHIC LOCATION 4131 BELT ROAD CAPITOL HEIGHTS MD 20743																
OFFENSE	ON CAMPUS PROPERTY	2017	2016	2015	ON CAMPUS STUDENT HOUSING FACILITIES	2017	2016	2015	NON CAMPUS PROPERTY	2017	2016	2015	PUBLIC PROPERTY	2017	2016	2015
CRIMINAL OFFENSES REPORTING																
MURDER NON-NEGLIGENT MANSLAUGHTER		0	0	0		0	0	0		0	0	0		0	0	0
MANSLAUGHTER BY NEGLIGENCE		0	0	0		0	0	0		0	0	0		0	0	0
RAPE		0	0	0		0	0	0		0	0	0		0	0	0
FONDLING		0	0	0		0	0	0		0	0	0		0	0	0
INCEST		0	0	0		0	0	0		0	0	0		0	0	0
STATUTORY RAPA		0	0	0		0	0	0		0	0	0		0	0	0
ROBBERY		0	0	0		0	0	0		0	0	0		0	0	0
AGGRIVATED ASSULT		0	0	0		0	0	0		0	0	0		0	0	0
MOTOR VEHICLE THEFT		0	0	0		0	0	0		0	0	0		0	0	0
ARSON		0	0	0		0	0	0		0	0	0		0	0	0
Violence Against Women Act OFFENCES																
DOMESTIC VIOLENCE		0	0	0		0	0	0		0	0	0		0	0	0
DATING VIOLENCE		0	0	0		0	0	0		0	0	0		0	0	0
STALKING		0	0	0		0	0	0		0	0	0		0	0	0
ARRESTS AND DISCIPLINARY REFERRALS																
ARRESTS : WEAPONS CARRYING, POSSESSIONS ETC		0	0	0		0	0	0		0	0	0		0	0	0
DISCIPLINARY REFERRALS : WEAPONS CARRYING, POSSESSIONS ETC		0	0	0		0	0	0		0	0	0		0	0	0
ARRESTS: DRUG ABUSE VIOLATIONS		0	0	0		0	0	0		0	0	0		0	0	0